Guideline Bachelor's and Master's Thesis

- 1. **Timing:** You can apply for a thesis at any time. After your application, you will be notified if you are accepted as soon as possible.
- 2. **Past Bachelor and Master Theses:** To get an idea for which topics you can write a bachelor's or master's thesis at our chairs, please visit the following <u>link</u>. You find a list of past bachelor and master theses that have been written at our chairs. In special cases you can come up with your own topics.
- 3. **Application:** To apply, please send your CV and a motivation letter in which you mention your preferred research topic and provide reasons for your choice to the responsible professor.
- 4. **Contact with supervisor:** After you have been accepted, you will discuss and concretize your topic area with your supervisor and hand in your research proposal.
- 5. **Official registration:** All relevant information about the official registration process can be found here.
- 6. **Receiving your topic:** You will "pick up" your topic on OLAT. As soon as you have done so, the time limit of six months begins.
- 7. **Meetings with your supervisor:** Please plan meetings with your supervisor while working on your thesis.
- 8. **Correction of submitted theses:** After submitting your theses, you will receive feedback regarding your work within four weeks. Your grade will be published on OLAT no later than four weeks after submitting your thesis.